



**City of Varnell**  
**Regular Mayor and Council Meeting**  
**Agenda**  
**Tuesday February 18, 2025**  
**6:00 pm**

**Executive Duties**

1. Call to order.
2. Confirmation of quorum
3. Invocation: Rev Charlie Rogers, McFarland Hill Baptist Church.
4. Pledge to the Flag.
5. Mayor's comments.

**Consent Agenda**

6. Approval of the agenda as presented.
7. Approval of minutes from meetings January 21, 2025.
8. Approval of financial reports for January 2025.

**New Business**

**Committee Reports.**

9. Public Safety – Police Report
10. Budget amendments for ARP \$122,201.04 for 3rd payment for pavilions and \$39,003.00 for SPLOST 24, for 2025 VP SUV.
11. Annexation for parcel 11-263-01-054, Carmela Ross- 95 Cheyenne Trail NW.
12. Discussion on Varnell Days Event.
13. Immunization for Mayor, Council and full-time staff - Mandated by GMA/GIRMA
14. Quilting Club Update - Quilt of Valor recipients named.
15. Discussion for construction of City of Varnell Dog Park
16. Update to the Clyde Williams Pavilion.
17. Discussion on user fees for the new Pavilion for reservation to the public.

**Public Comment**

**Adjournment**

**NOTE:** When addressing the Mayor or City Council each person shall report to the podium and be recognized by the Mayor. No individual shall approach the Mayor or Council without permission of the Mayor. All questions shall be addressed to the Mayor in a respectful manner and without a boisterous tone and without causing a disruption of a public meeting. The Mayor may defer a question to a Council member or staff member if applicable. Only one person shall speak at any one time. Any citizen may speak once per subject for 3 minutes. The Mayor shall have the authority to call a point of order at any time should any discussion leave the topic as written on the agenda. Roberts Rules of Order shall be observed and followed. Comments commonly understood to be of the nature of a personal insult to any person, except in a most rare and extraordinary occasion when such comment might be relevant to legitimate public business before the Mayor and Council shall be ruled out of order.

City of Varnell  
 Budgeted Statement of Revenues and Expenditures - General Fund  
 For the Month and One Month Ending January 31, 2025

Account #	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Year Budget
<b>Revenues</b>							
10-0000-31- REAL/PERSONAL TAXES CU	\$ 79,781.90	\$ 40,000.00	\$ 39,781.90	\$ 79,781.90	\$ 40,000.00	\$ 39,781.90	120,000.00
10-0000-31- MOTOR VEHICLE TAXES	5,882.73	4,000.00	1,882.73	5,882.73	4,000.00	1,882.73	50,000.00
10-0000-31- FRANCHISE TAX - NGEMC/G	6,181.24	7,000.00	(818.76)	6,181.24	7,000.00	(818.76)	95,000.00
10-0000-31- FRAN. TAX - CHARTER/WIN	87.28	0.00	87.28	87.28	0.00	87.28	16,500.00
10-0000-31- FRAN. TAX - DALTON UTILIT	4,037.64	5,500.00	(1,462.36)	4,037.64	5,500.00	(1,462.36)	11,000.00
10-0000-31- LOCAL OPTION SALES TAX	57,963.54	40,000.00	17,963.54	57,963.54	40,000.00	17,963.54	490,000.00
10-0000-31- ALCOHOL BEVERAGE TAX	3,134.97	3,000.00	134.97	3,134.97	3,000.00	134.97	37,000.00
10-0000-31- INSURANCE PREMIUM TAX	0.00	0.00	0.00	0.00	0.00	0.00	210,000.00
10-0000-32- ALCOHOL BEVERAGE LICE	0.00	4,000.00	(4,000.00)	0.00	4,000.00	(4,000.00)	13,000.00
10-0000-32- BUSINESS LICENSES	3,654.00	3,000.00	654.00	3,654.00	3,000.00	654.00	8,000.00
10-0000-33- WHITFIELD CO-UTILITIES @	600.00	600.00	0.00	600.00	600.00	0.00	7,200.00
10-0000-35- FINES	19,971.50	10,800.00	9,171.50	19,971.50	10,800.00	9,171.50	130,000.00
10-0000-36- INTEREST INCOME	0.00	25.00	(25.00)	0.00	25.00	(25.00)	300.00
10-0000-37- DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
10-0000-38- RENT INCOME	800.00	2,000.00	(1,200.00)	800.00	2,000.00	(1,200.00)	20,000.00
10-0000-38- LMIG	23,217.97	0.00	23,217.97	23,217.97	0.00	23,217.97	23,500.00
10-0000-38- MISCELLANEOUS	65.00	0.00	65.00	65.00	0.00	65.00	2,000.00
10-0000-38- INTANGIBLE TAX	382.70	300.00	82.70	382.70	300.00	82.70	4,000.00
10-0000-38- ACCIDENT REPORTS	45.00	25.00	20.00	45.00	25.00	20.00	300.00
<b>Total Revenues, Gains &amp; Other</b>	<b>205,805.47</b>	<b>120,250.00</b>	<b>85,555.47</b>	<b>205,805.47</b>	<b>120,250.00</b>	<b>85,555.47</b>	<b>1,237,900.00</b>
<b>Expenditures</b>							
10-1500-51- SALARIES & WAGES-ADMIN	12,429.18	12,200.00	229.18	12,429.18	12,200.00	229.18	161,475.00
10-1500-51- COMMUNITY ACTIVITIES	375.97	775.00	(399.03)	375.97	775.00	(399.03)	15,000.00
10-1500-51- INSURANCE-SUPPLEMNET	900.00	900.00	0.00	900.00	900.00	0.00	10,800.00
10-1500-51- PAYROLL TAX EXPENSE	1,088.14	1,030.00	58.14	1,088.14	1,030.00	58.14	12,351.00
10-1500-51- LIFE INSURANCE	214.72	120.00	94.72	214.72	120.00	94.72	1,440.00
10-1500-51- WORKER'S COMP INSURAN	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00
10-1500-52- AUDIT	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00
10-1500-52- LAWYERS FEE	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00
10-1500-52- PROFESSIONAL SERVICES	413.42	1,800.00	(1,386.58)	413.42	1,800.00	(1,386.58)	20,000.00
10-1500-52- PROPERTY LEASE/RAILROA	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00
10-1500-52- LIABILITY INSURANCE-PRO	0.00	0.00	0.00	0.00	0.00	0.00	76,000.00
10-1500-52- TELEPHONE CELL	202.96	150.00	52.96	202.96	150.00	52.96	1,800.00
10-1500-52- POSTAGE	10.75	100.00	(89.25)	10.75	100.00	(89.25)	1,200.00
10-1500-52- ED/TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00
10-1500-52- NWGRC MEMBERSHIP	0.00	0.00	0.00	0.00	0.00	0.00	2,200.00
10-1500-52- GMA MEMBERSHIP	1,591.21	2,000.00	(408.79)	1,591.21	2,000.00	(408.79)	2,000.00
10-1500-52- COUNCIL TRAINING	756.22	0.00	756.22	756.22	0.00	756.22	15,000.00

City of Varnell  
Budgeted Statement of Revenues and Expenditures - General Fund  
For the Month and One Month Ending January 31, 2025

Account #	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Year Budget
10-1500-52- MAYOR EXPENSES	285.42	0.00	285.42	285.42	0.00	285.42	3,000.00
10-1500-52- CLEANING OFFICES	586.44	585.00	1.44	586.44	585.00	1.44	7,000.00
10-1500-52- ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00
10-1500-52- ADMIN MARKETING	1,769.74	300.00	1,469.74	1,769.74	300.00	1,469.74	3,500.00
10-1500-53- OFFICE SUPPLIES	413.18	300.00	113.18	413.18	300.00	113.18	3,500.00
10-1500-53- IT SERVICES	321.58	1,000.00	(678.42)	321.58	1,000.00	(678.42)	12,000.00
10-1500-53- SAGE 50	236.01	0.00	236.01	236.01	0.00	236.01	3,900.00
10-1500-53- UTILITIES ELECTRIC	8,087.80	5,700.00	2,387.80	8,087.80	5,700.00	2,387.80	68,000.00
10-1500-53- WATER	304.51	170.00	134.51	304.51	170.00	134.51	2,000.00
10-1500-53- TELEPHONE/INTERNET	837.15	350.00	487.15	837.15	350.00	487.15	4,100.00
10-1500-53- ADM SUPPLIES-GASOLINE	223.70	200.00	23.70	223.70	200.00	23.70	2,200.00
10-1500-53- PEST CONTROL	480.00	60.00	420.00	480.00	60.00	420.00	1,200.00
10-1500-53- ADM RETIREMENT EXPENS	278.31	270.00	8.31	278.31	270.00	8.31	3,230.00
10-1500-54- STORM/WATER/MS4	0.00	3,000.00	(3,000.00)	0.00	3,000.00	(3,000.00)	8,000.00
10-1500-54- LMIG	0.00	0.00	0.00	0.00	0.00	0.00	20,500.00
10-1500-55- BANK AND CREDIT CARD F	62.55	70.00	(7.45)	62.55	70.00	(7.45)	800.00
Total Admin	31,868.96	31,080.00	788.96	31,868.96	31,080.00	788.96	523,196.00
10-1565-51- SALARIES & WAGES-MAINT	6,815.10	6,740.00	75.10	6,815.10	6,740.00	75.10	89,440.00
10-1565-51- INSURANCE-SUPPLEMENT	600.00	600.00	0.00	600.00	600.00	0.00	7,200.00
10-1565-51- PAYROLL TAX EXPENSE	579.87	560.00	19.87	579.87	560.00	19.87	6,683.00
10-1565-51- MAINT. LIFE INSURANCE	108.80	115.00	(6.20)	108.80	115.00	(6.20)	1,357.00
10-1565-52- LANDSCAPING/MOWING	0.00	0.00	0.00	0.00	0.00	0.00	17,000.00
10-1565-52- GYM FLOOR MAINTENANC	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
10-1565-52- TELEPHONE -MAINT. CELL	32.99	50.00	(17.01)	32.99	50.00	(17.01)	500.00
10-1565-52- MAINT-EQUIPMENT	0.00	325.00	(325.00)	0.00	325.00	(325.00)	3,900.00
10-1565-52- SUB DRIVER	600.00	0.00	600.00	600.00	0.00	600.00	1,500.00
10-1565-52- MAINT RETIREMENT EXPEN	86.00	150.00	(64.00)	86.00	150.00	(64.00)	1,747.00
10-1565-53- MAINTENANCE REPAIRS/SU	274.98	1,000.00	(725.02)	274.98	1,000.00	(725.02)	17,000.00
10-1565-53- SOLID WASTE	753.25	1,100.00	(346.75)	753.25	1,100.00	(346.75)	14,000.00
10-1565-53- MAINT/SANITATION GASOL	1,055.23	1,000.00	55.23	1,055.23	1,000.00	55.23	12,000.00
10-1565-54- SANITATION TRUCK REPAI	803.80	0.00	803.80	803.80	0.00	803.80	9,000.00
Total Maintenance	11,710.02	11,640.00	70.02	11,710.02	11,640.00	70.02	182,827.00
10-2650-51- SALARIES & WAGES-JUDICI	1,675.00	1,750.00	(75.00)	1,675.00	1,750.00	(75.00)	21,000.00
10-2650-52- JUDGE -- EDUCATION & TRA	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
10-2650-52- INDIGENT DEFENSE	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
Total Judicial	1,675.00	1,750.00	(75.00)	1,675.00	1,750.00	(75.00)	24,000.00

City of Varnell  
 Budgeted Statement of Revenues and Expenditures - General Fund  
 For the Month and One Month Ending January 31, 2025

Account #	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Year Budget
10-2650-53- CJT/GA TECHNOLOGY	1,443.00	1,800.00	(357.00)	1,443.00	1,800.00	(357.00)	21,600.00
10-2650-53- SERVICE FEE FINES	0.00	125.00	(125.00)	0.00	125.00	(125.00)	1,500.00
10-2650-57- GSCCCA	1,044.44	850.00	194.44	1,044.44	850.00	194.44	10,000.00
10-2650-57- PEACE OFFICERS AUNNITY	717.55	850.00	(132.45)	717.55	850.00	(132.45)	10,000.00
10-2650-57- WHIT CO. LOCAL VICTIMS	242.79	250.00	(7.21)	242.79	250.00	(7.21)	3,000.00
10-2650-57- WHIT. CO. DRUG ABUSE TR	0.00	200.00	(200.00)	0.00	200.00	(200.00)	2,000.00
<b>Total Fines</b>	<b>3,447.78</b>	<b>4,075.00</b>	<b>(627.22)</b>	<b>3,447.78</b>	<b>4,075.00</b>	<b>(627.22)</b>	<b>48,100.00</b>
10-3200-51- SALARIES & WAGES-VPD	32,658.98	30,000.00	2,658.98	32,658.98	30,000.00	2,658.98	398,975.00
10-3200-51- ANNUAL EVENT PAY	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
10-3200-51- INSURANCE-SUPPLEMENT	1,500.00	1,800.00	(300.00)	1,500.00	1,800.00	(300.00)	21,600.00
10-3200-51- PAYROLL TAX EXPENSE	2,670.53	2,600.00	70.53	2,670.53	2,600.00	70.53	30,904.00
10-3200-51- VPD -- LIFE INSURANCE	162.83	210.00	(47.17)	162.83	210.00	(47.17)	2,300.00
10-3200-52- VPD -- REPAIRS & MAINTEN	0.67	1,500.00	(1,499.33)	0.67	1,500.00	(1,499.33)	18,000.00
10-3200-52- VPD -- TELEPHONE-CELL	296.02	350.00	(53.98)	296.02	350.00	(53.98)	4,000.00
10-3200-52- DUES & FEES	0.00	125.00	(125.00)	0.00	125.00	(125.00)	1,500.00
10-3200-52- VP EDUCATION & TRAININ	0.00	0.00	0.00	0.00	0.00	0.00	12,000.00
10-3200-53- VP SUPPLIES & MATERIALS	176.54	500.00	(323.46)	176.54	500.00	(323.46)	5,000.00
10-3200-53- VPD -- SUPPLIES-GASOLINE	2,766.55	3,400.00	(633.45)	2,766.55	3,400.00	(633.45)	40,000.00
10-3200-53- VP RETIREMENT EXPENSES	572.80	555.00	17.80	572.80	555.00	17.80	6,440.30
10-3200-53- UNIFORMS	272.39	500.00	(227.61)	272.39	500.00	(227.61)	5,000.00
10-3200-53- EQUIPMENT	835.72	1,500.00	(664.28)	835.72	1,500.00	(664.28)	18,000.00
10-3200-53- GUNS	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
10-3200-53- AMMO	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00
10-3200-53- AXON	0.00	0.00	0.00	0.00	0.00	0.00	8,800.00
10-3200-57- RADIO ACCESS FEES	0.00	0.00	0.00	0.00	0.00	0.00	2,100.00
10-3200-57- K-9	0.00	250.00	(250.00)	0.00	250.00	(250.00)	2,500.00
10-3200-57- FOP	0.00	0.00	0.00	0.00	0.00	0.00	1,300.00
10-3200-58- INMATE HOUSING	500.32	650.00	(149.68)	500.32	650.00	(149.68)	8,000.00
<b>Total Police Dept</b>	<b>42,413.35</b>	<b>43,940.00</b>	<b>(1,526.65)</b>	<b>42,413.35</b>	<b>43,940.00</b>	<b>(1,526.65)</b>	<b>596,419.30</b>
10-8000-58- CAPITAL OUTLAY	0.00	5,000.00	(5,000.00)	0.00	5,000.00	(5,000.00)	11,864.00
10-8000-58- Post Office Bldg Payment	416.66	420.00	(3.34)	416.66	420.00	(3.34)	5,040.00
<b>Total Capital</b>	<b>416.66</b>	<b>5,420.00</b>	<b>(5,003.34)</b>	<b>416.66</b>	<b>5,420.00</b>	<b>(5,003.34)</b>	<b>16,904.00</b>
<b>Total Expenditures</b>	<b>91,531.77</b>	<b>97,905.00</b>	<b>(6,373.23)</b>	<b>91,531.77</b>	<b>97,905.00</b>	<b>(6,373.23)</b>	<b>1,391,446.30</b>



**Mike Brown**

---

**Subject:** City of Varnell Dog Park cost estimates

Estimated 1000 feet of fence.  
Black rubber coated fence  
9 gauge  
Top rail 1-5/8  
2.5 terminal post  
2-inch line post  
2-10-foot double gates  
4-4-foot walk gates.  
Tension wire on bottom  
Topsoil and sowed with grass seed  
Amenities (benches and obstacle)

Cost around \$25,000 from 2024 SPLOST

City Administrator  
City of Varnell  
1025 Tunnell Hill, Varnell RD.  
Dalton Georgia 30720  
(O) 706-694-8800  
(C) 706-508-2064  
(Fax) 706-694-2150  
mbrown@cityofvarnell.com

# NORTH GEORGIA FENCING, LLC

Chainlink • Wood • Vinyl • Farm • Decks

Commercial • Residential • Repair

## 706-463-2948

**Brown Mike - City of Varnell**  
Customer's Last Name, First Name

**02-03-25**  
Date

**231 Prater Mill Rd**  
Service Address

QUOTE IS VALID FOR 14 DAYS FROM DATE ABOVE

**Varnell**  
City

**GA**  
State

**30756**  
Zip

**706-508-2064**  
Customer's Daytime Phone No.

Customer's Evening Phone No.

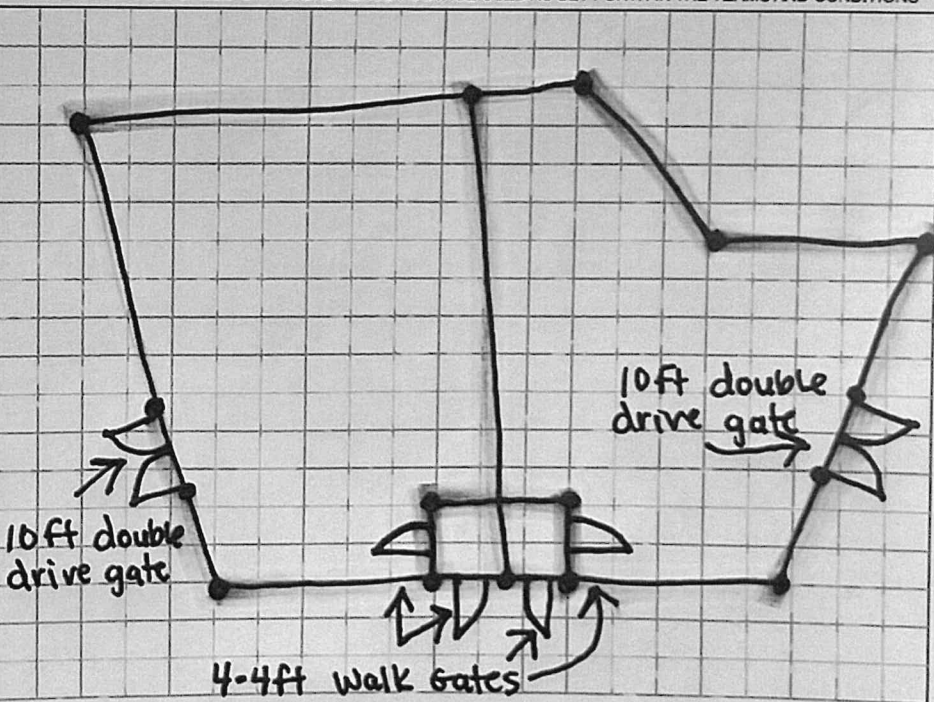
Customer's Email Address

**PERMIT/INSPECTION INFORMATION**

Permit required?  Yes  No  Homeowner to obtain permit (Installation Professional requires copy of permit before installation)  Installation professional to obtain permit

Selection	\$
<b>ADDITIONAL COST OPTIONS</b> ADD THE PRICES IN THIS COLUMN TO THE SELECTION	
TAKE DOWN AND HAUL AWAY OLD FENCE	\$
TEAR DOWN FOOTAGE	
SUB TOTAL	\$
	\$
<b>TOTAL CONTRACT PRICE</b>	<b>\$17,900.00</b>

**APPROXIMATE LAYOUT**  
FENCE FOOTAGE CONTAINED IN THIS PROPOSAL IS APPROXIMATE BASED ON FIELD MEASUREMENT. FINAL PRICE WILL BE ADJUSTED BASED ON ACTUAL FENCE FOOTAGE USED AS SET FORTH IN THE TERMS AND CONDITIONS



Design Approved by Customer

**FENCE INSTALLATION RELATED TO GRADE: PLEASE INITIAL ONE**

<input checked="" type="checkbox"/> PLEASING TO THE EYE FENCE TO BE LEVEL WITH THE HIGHEST GRADE HOMEOWNER TO FILL IN GAPS	<input type="checkbox"/> FOLLOWING FLOW SLIGHTLY UNEVEN GRADE WITH FENCE FOLLOWING FLOW OF GROUND FENCE WILL BE UNEVEN AT TOP	<input type="checkbox"/> STEPPED INSTALLATION STEPPED SLOPE WHERE FENCE CHANGES UNEVENLY WITH GROUND
---	--	---

Quoted with  
9 gauge 60" wire  
1 5/8" Top rail  
2 1/2" Terminal posts  
2" line posts  
Tension wire on bottom

Selection: <b>Chainlink</b>
Style: <b>N/A</b> Height: <b>5ft</b>
Footage: <b>814</b> If Gates: <b>4</b>
Post Cap: <b>Dome</b> Color: <b>Black</b>
Rail Type: <b>1 5/8"</b> Post Type: <b>2" &amp; 2 1/2"</b>
Picket Type: <b>N/A</b> <b>\$17,900.00</b>

Selection:	
Style:	Height:
Footage:	If Gates:
Post Cap:	Color:
Rail Type:	Post Type:
Picket Type:	\$

Selection:	
Style:	Height:
Footage:	If Gates:
Post Cap:	Color:
Rail Type:	Post Type:
Picket Type:	\$

**Mike Brown**

---

**Subject:** FW: Rental Comparisons for Pavilion

**Pricing for other local area Pavilion rentals are as follows :**

City of Varnell main street shelter.

Free to the public

First come first serve

Gaston Shelter, Dalton Parks and Recreation

\$120 per 4 hours; holds 200 people max.

Chatsworth Parks and Recreation Shelter.

Free to the public

Will reserve for fund raising event at no charge.

Tunnel Hill Pavilion

\$55 all day; holds 50 people max.

Joseph McConnel Park, Ringgold, Ga.

\$50 for 4 hours, \$100 all day; holds 100 people max.

**Recommendation for City of Varnell Clyde Williams Pavilion reservations:**

\$100.00 a day for residents

\$125.00 a day nonresident

Non-profit events- Fund Raising event -FREE

Profit making events \$300 a day